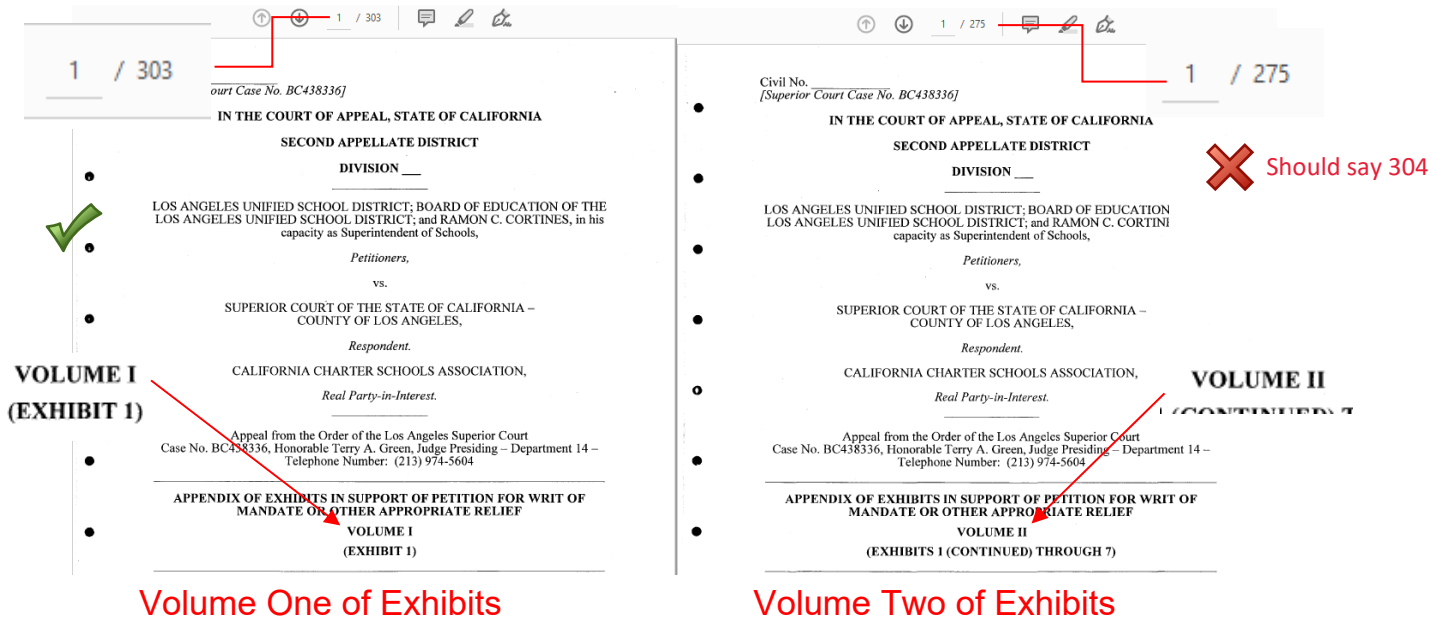


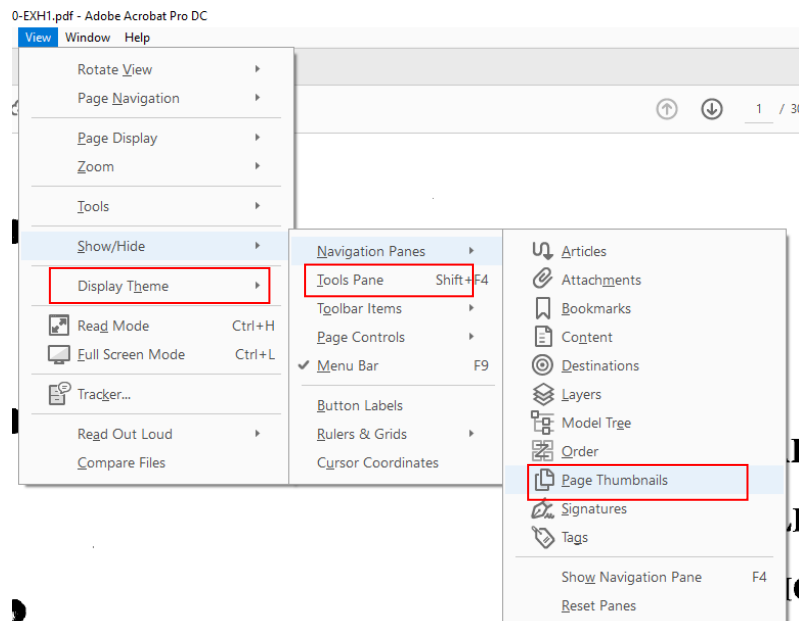
Consecutive Pagination Across Multiple PDF Files – Adobe DC

Pursuant to the Electronic Formatting Requirements and Guidelines of the Second District, documents consisting of multiple files must be paginated consecutively. For example, if the first file of multiple volumes ends on page 234, the second file must begin on page 235.

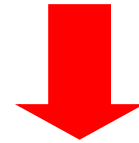
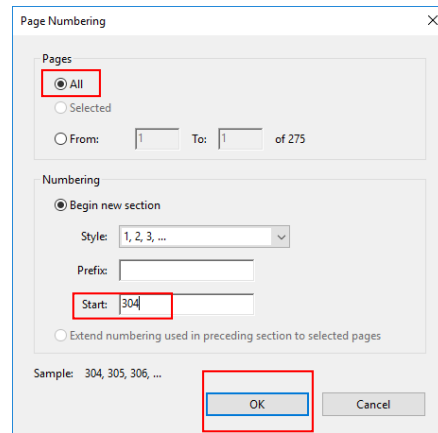
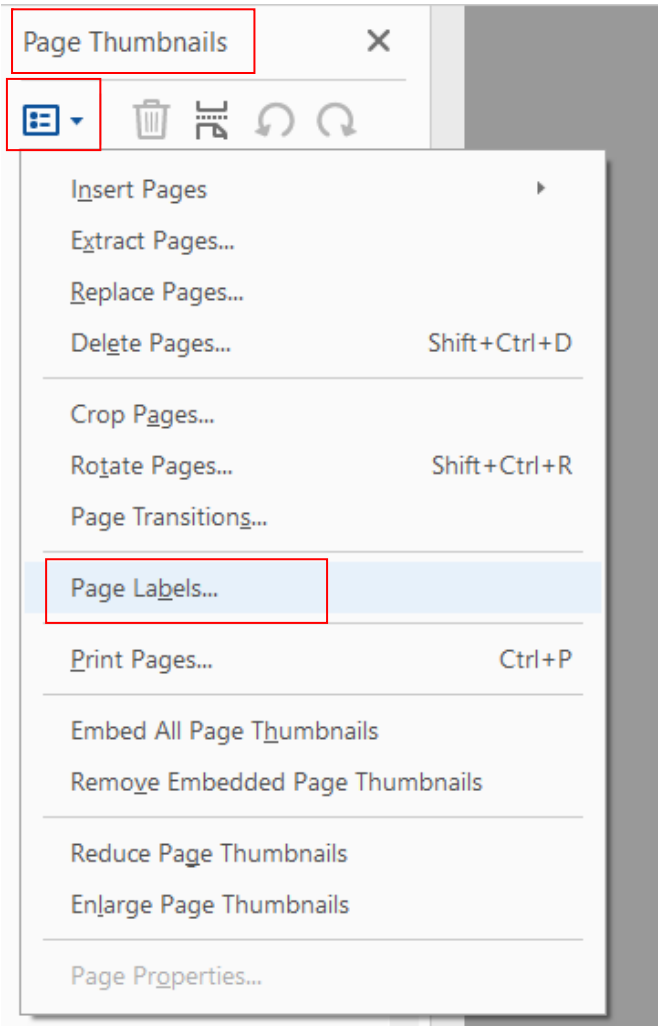
Pagination must also be reflected accurately in Adobe Acrobat's page counter, even across multiple files.



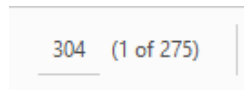
To achieve this, start by opening up the second PDF file of your document in Adobe Acrobat. Next, click **View** on the menu bar, hover your cursor over **Show/Hide**, and then select **Page Thumbnails**. The thumbnails will appear on the left side of your screen.



From Thumbnails option menu select **Page Labels**, select **All**. Under the **Numbering** section, change the **Start** parameter to match the first page of the file. For example, if the first page of the file is 304, change the **Start** parameter to 304. Then click **OK**.



Before: first page of volume two



After: first page of volume two

Save the file, and then repeat this process for any additional files in your document.