



DATA ANALYTICS ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

August 17, 2023

12:00 PM – 3:00 PM

Electronic

Advisory Body Members Present: Hon. Joyce D. Hinrichs; Hon. Thomas Kuhnle; Ms. Nocona Soboleski; Mr. David Yamasaki; Mr. Darrel E. Parker; Mr. Sharif Elmallah; Dr. Bryan Borys; Mr. Christopher Roman; Mr. Darren Dang; Mr. Travis Trapp

Advisory Body Members Absent: none

Others Present: Mr. Jake Chatters; Mr. Robert Oyung; Ms. Leah Rose-Goodwin; Ms. Kristin Greenaway; Mr. Nicholas Armstrong; Mr. Kyle Capuli; Mr. Jonatan Alzate

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:01 PM, and Ms. Kristin Greenaway took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the April 28, 2023 Data Analytics Advisory Committee meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-4)

Item 4

New Advisory Member of the Data Analytics Advisory Committee

It was proposed and discussed the addition of the Chair of the JBSIS Subcommittee of CEAC as a non-voting advisory member to DAAC.

Presenter(s): Hon. Joyce D. Hinrichs, Chair

Action:

A motion was made to add the Chair of the JBSIS subcommittee of CEAC as a non-voting advisory member. Seconded and unanimously approved by members.

Item 1

Data Governance and Policy Development Proposal

Committee staff discussed a proposed framework for developing a comprehensive branch-wide data and information lifecycle policy document.

It was noted that this data governance policy will be broad in scope and applicable to all data, and not necessarily focused on policy regarding any specific data within the branch.

Presenter(s): Ms. Leah Rose-Goodwin, Chief Data Analytics Officer, Judicial Council

Action:

None

Item 2

Workload Study Progress Update and Proposed Roadmap

Dr. Borys provided an update on Los Angeles' plan to conduct a court specific judicial time study to assess caseweights, particularly in criminal cases. The plan includes contracting with the National Center for State Courts (NCSC), with planning and organization scheduled for the winter and implementation of the time study in the spring.

Ms. Greenaway then outlined the proposed timeline for the next Resource Assessment Study (RAS) time study, consisting of four phases: planning/design, collection tool and training, time study, and data validation. The actual time study is expected to occur in summer 2024. The committee discussed planning the Judicial Workload Study concurrently with the second half of the proposed RAS timeline.

Presenter(s): Hon. Joyce D. Hinrichs
Ms. Kristin Greenaway, Supervising Analyst, Judicial Council
Dr. Bryan Borys, Superior Court of Los Angeles

Action:

A motion was made to approve the proposed RAS timeline and was seconded. The proposal was passed unanimously, with committee members adding language regarding the need to focus on collecting post-disposition work, make geographic workload considerations, create preliminary data reports, and use LA's Judicial Workload Study for potential study insights.

Item 3

New data collection requirements (CARE Act and SB 929)

Ms. Rose-Goodwin provided an update on new data collection requirements arising from recent legislation, necessitating updates to the Judicial Branch Statistical Information System (JBSIS) and data collection methods. While JBSIS will eventually be the primary method for data collection, an interim process of manual data collection will be used until those updates are made. These tasks will require a DAAC delegation to the JBSIS Subcommittee of CEAC to create a new CARE Act filings type. In the future, the committee may wish to create a new caseweight to measure workload associated with CARE Act cases. The SB 929 data collection does not require creation of a new JBSIS case type and the workload associated with these cases is already contained in the caseweight for mental health cases.

Presenter(s): Ms. Leah Rose-Goodwin

Action:

Motion to approve the creation of a delegation to the JBSIS Subcommittee of CEAC to guide the collection of new CARE Act data requirements. Motion seconded and unanimously approved.

INFORMATION ITEMS (ITEMS 1 – 4)

Info Item 1

Creation of working groups

The Chair announced that DAAC will start implementing smaller, focused working groups to drive specific project initiatives in the future. The number and size of these more working groups are not finalized.

Presenter(s): Hon. Joyce D. Hinrichs

Info Item 2

Building analytic capacity in judicial branch

An update on the June 2023 Data Summit was provided. Several key points emerged for enhancing the branch's analytic capacity:

- It was suggested to hold more frequent user group meetings with a hands-on approach to data analytics, along with the current cadence of Data Summits.
- The creation of a framework to assess data analytic capabilities and identify areas for growth was proposed.
- The committee discussed the need for educational opportunities for judicial officers.

Presenter(s): Hon. Joyce D. Hinrichs
Ms. Leah Rose-Goodwin

Info Item 3

Dashboard governance proposal

A joint working group consisting of Court Executives Advisory Committee members and Data Analytics Advisory Committee members is to be established to formulate policy and governance around the creation of data dashboards.

Presenter(s): Ms. Leah Rose-Goodwin
Mr. Jake Chatters

Info Item 4

Update on Data Analytics Pilots

Ms. Rose-Goodwin delivered a presentation providing updates and a preview of an upcoming information item for the Judicial Council, centered on the data analytics pilot program.

Presenter(s): Ms. Leah Rose-Goodwin

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:21 PM.

Approved by the advisory body on enter date.