



Judicial Council of California

Information Technology
Advisory Committee

www.courts.ca.gov/itac.htm
itac@jud.ca.gov

INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

March 7, 2024
12:00 p.m. to 1:00 p.m.
Videoconference

Advisory Body Members Present: Hon. Sheila F. Hanson, Chair; Hon. Samantha P. Jessner, Vice- Chair; Mr. Brian Cotta; Hon. Tara Desautels; Mr. Jason Galkin; Hon. Michael S. Groch; Mr. A.J. Guzman; Mr. Brett Howard; Hon. Kimberly Menninger; Hon. Ioana Petrou; Mr. Jake Pison; Mr. Mike Baniel; Ms. Rebecca Fleming; and Ms. Carrie Holmes

Advisory Body Members Absent: Assembly Member Damon Connelly; Mr. Adam Creiglow; Hon. Julie Culver; Hon. Truc Do.; Hon. Amy Guerra; Hon. Bruce Smith; Mr. Neal Taniguchi

Others Present: Hon. Kyle Brodie; Ms. Heather Pettit, Chief Information Officer, Judicial Council

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order and took roll call.

Approval of Minutes

The following Information Technology Advisory Committee meeting minutes were approved:

- January 31, 2024

There were no written public comments received for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-4)

Item 1

Chair's Report

Update: Hon. Sheila F. Hanson welcomed members. The chair informed the committee that Senate Bill 133 requiring minimum technology standards and the 2024 ITAC annual agenda were approved by the Technology Committee last month. The minimum technology standards will be considered by the Judicial Council at its March meeting. Next, the chair encouraged members to volunteer for two new ITAC workstreams being formed: IT Modernization Funding Program for fiscal year 2024 - 2025 and Tactical Plan. Finally, the chair reviewed the two topics on today's agenda.

Item 2

Technology Committee Chair's Report

Update: Hon. Kyle S. Brodie updated the committee on the activities of the Technology Committee including approval of the ITAC Annual Agenda. The Technology Committee is moving forward with discussions regarding the IT Modernization funding; California Trial Court Facilities Standards updates; and the California Courts Connected framework. Judge Brodie finished his report by thanking ITAC members for their continued work.

Item 3

Electronic Evidence Workstream Phase 2: Findings and Recommendations (Action Requested)

Update: Hon. Kimberly Menninger, Workstream Executive Sponsor, Mr. Fred Acosta, Workstream Project Manager, Superior Court of Orange County, and Mr. Rick Walery, IT Director, Superior Court of San Mateo County, presented the final findings and recommendations for the Electronic Evidence Workstream Phase 2 including court recommendations on technologies, procedures, rules and laws to be considered.

Action: The committee unanimously approved the Electronic Evidence Phase 2 Findings and Recommendations, and pending the Technology Committee's approval, to sunset the workstream.

Item 4

California Trial Court Facilities Standards (Action Requested)

Update: Ms. Heather L. Pettit, Chief Information Office/Director of IT, Judicial Council Information Technology presented updates to the California Trial Court Facilities Standards related to technology including audio-visual requirements. Ms. Pettit explained the governance process for updating the standards. Mr. Andrae Randolph, Judicial Council Information Technology Principal Manager, presented the audio-visual recommendations detailing equipment and additional considerations for a hybrid courtroom.

Action: The committee asked questions and discussed the proposed changes to the minimum standards presented in the manual. The committee unanimously approved the recommended updates, which will now be presented to the Technology Committee.

A D J O U R N M E N T

There being no further business, the meeting was adjourned.

Attachment

FY2024-25 IT Modernization Proposed Project Recommendations

Court	Priority Letter	Project Name	Workstream Recommendation	Notes
Court of Appeal First Appellate District	A	Disaster Recovery Project for the Supreme Court and Courts of Appeal	Yes	
Court of Appeal First Appellate District	B	Digitization of Court Records	Yes	
Alameda	A	Disaster Recover Site Expansion	Yes	
Amador	A	Digitization of Court Files	Yes	
Calaveras	A	Electronic Records Management (ERM)	Yes	
Calaveras	B	Automate TC31 Report	Yes	
Calaveras	C	HR Platform	No	
Contra Costa	A	Electronic Records Management	Yes	
Del Norte	A	MicroFilm	Yes	
Del Norte	B	Judicial Partner Interface	Yes	
Del Norte	C	Courtroom Audio Improvement	Yes	
Del Norte	D	Human Resources	No	
El Dorado	A	El Dorado Case Digitization	Yes	
Fresno	A	Jury self check-in kiosks	Yes	Project is also being considered by an alternative funding source
Fresno	B	New case management system data conversion	Yes	
Fresno	C	Payment terminals	Yes	
Fresno	D	Emergency Text messaging system	No	
Glenn	A	Glenn/Willows Courthouse Cellular Service Upgrade	Yes	
Glenn	B	Glenn Superior Court HR MIS	No	
Glenn	C	Glenn Superior Court: Laptops for Staff Training	No	
Humboldt	A	O365 Migration	Yes	
Humboldt	B	Courtroom remote Participant Display update	Yes	
Humboldt	C	Courtroom Evidence Display	Yes	
Humboldt	D	Documents and Archive Records Digitization	Yes	
Inyo	A	ReDigitization of Court Documents	Yes	
Kern	A	Hybrid Courtroom	Yes	
Kern	B	Long Term Storage for Digitalized Documents	Yes	
Kern	C	Digitalization of Documents	Yes	
Kings	A	Hybrid Courtroom	Yes	Project is also being considered by an alternative funding source
Kings	B	Multilingual Kiosk - Lobby	Yes	Project is also being considered by an alternative funding source
Kings	C	Multilanguage Kiosk - Jury	Yes	Project is also being considered by an alternative funding source
Kings	D	Video Remote Interpreting	Yes	Project is also being considered by an alternative funding source
Kings	E	Qmatic Upgrade for Self Help and Family Court Services	Yes	Project is also being considered by an alternative funding source
Lassen	A	Document Digitization	Yes	
Lassen	B	eFiling	Yes	
Los Angeles	A	CourtHelp – AI Powered Interactive Chatbot/Avatar	Yes	
Los Angeles	B	AI Powered Automated eFiling Document Processing	Yes	
Los Angeles	C	Virtual Clerk Platform	Yes	
Los Angeles	D	Digitization of Paper Documents	Yes	
Los Angeles	E	Public Wifi Improvement and Expansion	No	
Merced	A	Document Digitization Project	Yes	
Monterey	A	Case File Digitization Phase V	Yes	
Monterey	B	e-Filing Interface Enhancement	No	

Monterey	C	Air Gapped Data Protection Solution	Yes	
Monterey	D	AI Assisted Service Desk	Yes	
Napa	A	Judicial Assembly Room Upgrade	Yes	Project is also being considered by an alternative funding source
Napa	B	Digitization of records - Scanners replacement	No	
Nevada	A	Process Automation Enhancements	Yes	
Nevada	B	Remote Appearance and Evidence Sharing	Yes	
Nevada	C	Operations Data Dashboard	Yes	
Orange	A	GENERATIVE AI	Yes	
Orange	B	COURT STACK ENHANCEMENTS	Yes	
Orange	C	GRAND CENTRAL - Jail Management and Other Justice Partner Data Exchanges	No	
Orange	D	SECURITY - NETWORK DETECTION AND RESPONSE	Yes	
Orange	E	DATA ANALYTICS ENHANCEMENTS	Yes	
Orange	F	COMMUNITY COURT CASE MANAGEMENT SYSTEM	Yes	
Orange	G	ONLINE PROBATE CASE RECORD ACCESS	Yes	
Orange	H	EXPANSION OF CAP PROBATE CONSERVATORSHIP ACCOUNTING PORTAL	Yes	
Orange	I	CUP EXPANSION TO INCLUDE E-CHECK PAYMENTS	Yes	
Orange	J	IVR UPGRADE	Yes	
Orange	K	MAGISTRATE SOLUTION	Yes	
Orange	L	UNIFIED ELECTRONIC LEGAL FILE (ELF)	Yes	
Orange	M	APPLICATION STACK UPGRADES	Yes	
Orange	N	COLDFUSION APPLICATIONS UPGRADE	Yes	
Orange	O	DOCUMENT MANAGEMENT SYSTEM (DMS) SECURITY UPGRADE	Yes	
Orange	P	ELECTRONIC LEGAL FILE (ELF) LITE	No	
Placer	A	Network Detection and Response	Yes	
Placer	B	Privileged Access Management	Yes	
Placer	C	Courtroom AV	Yes	
Riverside	A	Data Warehouse Project	Yes	
Riverside	B	Zero Trust Network POC and Full Scale Implementation	Yes	
Riverside	C	OmniChannel Support System POC	Yes	
Riverside	D	Legal Navigator	Yes	Project is also being considered by an alternative funding source
Riverside	E	Cert Request	Yes	
Riverside	F	CourtPass	Yes	Project is also being considered by an alternative funding source
Riverside	G	CourtPro Coach	Yes	
Riverside	H	Jury Room Digital Signage	Yes	Project is also being considered by an alternative funding source
Riverside	I	Digital Evidence Proof of Concept	Yes	
Riverside	J	Interpreter Equipment	Yes	Project is also being considered by an alternative funding source
Sacramento	A	eCourt Implementation Team	Yes	
Sacramento	B	Hybrid Courtroom - Audio Video-Remote Hearings Software	Yes	
Sacramento	C	Hybrid Courtroom - Evidence Management System	Yes	
San Benito	A	Courtroom Upgrade	Yes	
San Benito	B	Data Dashboard	No	
San Benito	C	FOAH Expedited System	Yes	
San Benito	D	Wireless Microphones for Courtrooms	Yes	Project is also being considered by an alternative funding source
San Benito	E	eCase Exchange and Criminal Comprehensive Case Flow Management	No	
San Benito	F	Printer/scanner in courtrooms	No	
San Benito	G	NeoGov for HR	Yes	
San Benito	H	CourtBoard external Hearing Display	Yes	Project is also being considered by an alternative funding source
San Francisco	A	IT Penetration Test Audit Assessment	Yes	
San Francisco	B	Court's Update Signage System&Display	Yes	
San Francisco	E	Document Digitization	Yes	

Santa Barbara	A	AI Assisted Customer Service Center	Yes	
Santa Barbara	B	Digital Evidence	Yes	
San Diego	A	Odyssey Integrations Project	Yes	
San Diego	B	SQL Server AAG	Yes	
San Diego	C	Odyssey Automated Testing Project	No	
San Diego	D	Microfilm Conversion to Digital Records	Yes	
San Diego	E	Implementing Storage Infrastructure for Microfilm Conversion	Yes	
San Diego	F	Data Analytics Project	Yes	
San Diego	G	Document Processing Using AI Solutions	Yes	
San Diego	H	Cybersecurity Apps Penetration Test	Yes	
San Diego	I	Network Upgrades	No	
San Diego	J	WIN 11 Hardware Upgrade	No	
San Mateo	A	Juvenile File Scanning	Yes	
San Mateo	B	1st Floor HOJ Audio/Video Project	Yes	
San Luis Obispo	A	Courtroom A/V Continued	Yes	
San Luis Obispo	B	Digitize Court Records Continue	Yes	
Santa Clara	A	Digitization of Paper Documents	Yes	
Santa Clara	B	Business Intelligence & Data Analytics	Yes	
Santa Clara	D	SharePoint	Yes	
Santa Cruz	A	Casefile Digitization	Yes	
Santa Cruz	B	DocuSign	Yes	
Shasta	A	Cyber Security Insurance	No	
Shasta	B	Video Conferencing Upgrade	Yes	
Solano	A	Public Internet Bandwidth Upgrade	Yes	
Solano	B	CMS Interfaces	Yes	
Solano	C	Digitization of Case Files	Yes	
Solano	D	Wireless Interpreting Equipment	Yes	Project is also being considered by an alternative funding source
Solano	E	Criminal Courtroom A/V Upgrades	Yes	Project is also being considered by an alternative funding source
Solano	F	Jury Self-Check in Kiosks	Yes	Project is also being considered by an alternative funding source
Sonoma	A	Uninterruptible Power Supply	Yes	
Sonoma	B	Audio-Visual Systems Upgrade	Yes	Project is also being considered by an alternative funding source
Stanislaus	A	Phase 2 enhancements to the Eforms system	Yes	
Stanislaus	B	Phase 2 enhancements to court RPA/AI automation project	Yes	
Stanislaus	C	Microsoft Office Copilot: Enhancing Collaborative Workflows	Yes	
Stanislaus	D	Disaster recovery solution	Yes	
Sutter	A	Omnigo Evidence Management System	Yes	
Sutter	B	Tyler Products- Re:search, Defendant Access, Notifications	Yes	
Tehama	A	Tehama-ProjectA-DigitizationOfRecords	Yes	
Tulare	A	Virtual Counter	Yes	
Ventura	A	Courtroom Video Upgrades for Remote Proceedings	Yes	Project is also being considered by an alternative funding source
Ventura	B	Ventura Court Public Website Redesign	Yes	
Ventura	C	Implement Microsoft Endpoint Config Manager	Yes	
Yolo	A	Workshops/Training Rooms AV upgrade	Yes	Project is also being considered by an alternative funding source
Yuba	A	Document Imaging	Yes	
Yuba	B	Tyler Notifications	Yes	
Yuba	E	Microsoft Virtual Machine Manager	No	